

## Agenda for CSCE 582 class meeting of 2020-03-24 (Online)

- 1. Remember to record the session!**
2. Welcome students to Blackboard Collaborate Ultra
3. Ask students to check audio and video connection. They can introduce themselves as they speak. Use printed class roll in midterm folder.
4. Check email to see whether students are emailing reports of trouble.
5. Ask student to use chat for questions and mute audio and video on their side, to limit clutter and bandwidth.
6. Discuss updated syllabus. Share course website on Collaborate and go over the changes. Emphasize that the students will work on nearly asynchronous basis. Make sure that understand where the 2009 videos are. Note that there is a discussion board on the departmental dropbox, but that they should contact me by email for faster processing.
7. Make sure that graduate students know to email me their choice of paper for presentation.
8. Go over correction of the midterm.
9. If time, start discussing [J96].
10. Make sure that the students are fine and wait for questions before ending the session.